

Croydon Council

REPORT TO:	CABINET 21st March 2016
AGENDA ITEM:	13.1
SUBJECT:	Investing in our borough
LEAD OFFICER:	Sarah Ireland, Director of Strategy Communities and Commissioning
CABINET MEMBER:	Councillor Simon Hall Cabinet Member for Finance and Treasury
WARDS:	All
CORPORATE PRIORITY/POLICY CONTEXT: Effective outcome based commissioning and prudent financial transactions contribute to all corporate priorities.	
AMBITIOUS FOR CROYDON & WHY ARE WE DOING THIS: The Council's commissioning strategy sets out the approach to commissioning and procurement and puts delivery of outcomes at the heart of the decision making process. As the Council develops more diverse service delivery models, it is important to ensure that our contractual and partnership relationships are not only aligned to our corporate priorities but also represent value for money for citizens and taxpayers, contributing to the growth agenda for Croydon. The contracts (awarded or recommended for award) and partnership arrangements included in this report will support the Council to achieve the Ambitious for Croydon outcome <i>"to be innovative and enterprising in using available resources to change lives for the better."</i>	
FINANCIAL SUMMARY: There are no direct costs arising from this report.	
KEY DECISION REFERENCE NO.: There are key decisions mentioned in this report, but the recommendations in Section 1 of the report are not key decisions.	

The Leader of the Council has delegated to the Cabinet the power to make the decisions set out in the recommendations below

1. RECOMMENDATIONS

1.1 The Cabinet is requested to note:-

- 1.1.1 The contracts over £500,000 in value anticipated to be awarded by the nominated Cabinet Member, in consultation with the Cabinet Member for Finance and Treasury or, where the nominated Cabinet Member is the Cabinet Member for Finance and Treasury, in consultation with the Leader.
- 1.1.2 The list of delegated award decisions made by the Director of Strategy Communities and Commissioning, between 22/01/2016 – 17/02/2016.
- 1.1.3 Contract awards recommended to the Cabinet for approval which are the subject of a separate agenda item and referenced in section 4.3 of this report.

2. EXECUTIVE SUMMARY

2.1 This is a standard report which is presented to the Cabinet, for information, at every scheduled Cabinet meeting to update Members on:

- Contracts anticipated to be awarded under delegated authority from the Leader by the nominated Cabinet Member, in consultation with the Cabinet Member for Finance and Treasury and with the Leader in certain circumstances, before the next meeting of Cabinet.
- Delegated contract award decisions made by the Director of Strategy Communities and Commissioning 22/01/2016 – 17/02/2016
- Delegated award decisions made by the nominated Cabinet Member and the Cabinet Member for Finance and Treasury in respect to the Revolving Investment Fund (RIF) since last reported to Cabinet; As at the date of this report there are none
- Property acquisitions and disposals to be agreed by the Cabinet or the Cabinet Member for Finance and Treasury (as appropriate) either as part of this agenda or before the next meeting of Cabinet. As at the date of this report there are none
- Contract awards to be agreed by the Cabinet at this meeting which are the subject of a separate agenda item;
- Partnership arrangements to be agreed by the Cabinet at this meeting which are the subject of a separate agenda item; As at the date of this report there are none

3. DETAIL

3.1 Section 4.1 of this report lists those contracts that are anticipated to be awarded by the nominated Cabinet Member.

3.2 Section 4.2 of this report lists the delegated award decisions made by the Director of Strategy, Communities and Commissioning, between 22/01/2016 – 17/02/2016.

3.3 Section 4.3 of this report lists the contract award recommended to the Cabinet for approval at this meeting. This contract award is the subject of a separate agenda item and is itemised in this report for information only.

3.4 Procurement strategies where the value of the proposed contract is above £5m and approved under the Leaders delegation by, as appropriate, Executive Directors for Place and People departments or the Assistant Chief Executive Corporate Resources for the Resources department in consultation with the Cabinet Member for Finance and Treasury are available on the Croydon Council website found via this link [Procurement Strategies](#)

3.5 The Council's Procurement Strategy and Tenders & Contracts Regulations are accessible under the Freedom of Information Act 2000 as part of the Council's Publication Scheme. Information requested under that Act about a specific procurement exercise or contract held internally or supplied by external organisations, will be accessible subject to legal advice as to its commercial confidentiality, or other applicable exemption, and whether or not it is in the public interest to do so.

4. FINANCIAL AND RISK ASSESSMENT CONSIDERATIONS

4.1 Proposed contract awards

4.1.1 Revenue and Capital consequences of contract award decisions to be made between £500k to £5m by the nominated Cabinet Member in consultation with the Cabinet Member for Finance and Treasury or, where the nominated Cabinet Member is the Cabinet Member for Finance and Treasury, in consultation with the Leader.

Contract Title	Contract Revenue Budget	Contract Capital Budget	Dept/Cabinet Member
Best Start – Early Learning Collaboration for a maximum contract term of 3 years	Total contract term £1,188,851 Approx. annual value £396,283		People / Cllr Alisa Flemming
Provision of Electronic Payment Services for a maximum contract term of 3 years	Total contract term £630,000 Approx. annual value £154,888		Resources / Cllr Simon Hall
Award of construction contract for temporary teaching facilities and an enabling works package to the site of the proposed Harris Academy at Purley Way, Waddon		Total contract sum of £1,670,000	People / Cllr Alisa Flemming
Provision of Pensions Admin Software	Total contract term £1,200,000		Resources / Cllr Simon Hall

4.2 Delegated award decisions made by the Director of Strategy Communities and Commissioning

4.2.1 Revenue and Capital consequences of delegated decisions made by the Director of Strategy, Communities and Commissioning for contract awards between £100k & £500k and contract extension awards (no limit to value) that were previously approved as part of the original contract award recommendation.

Contract Title	Contract Revenue Budget	Contract Capital Budget	Dept
Planned Maintenance Improvements (PMI) Transition Strategy: Mechanical Contract Extension as per the terms of the contract. Contract end date 12 January 2021		Estimated value of extension £3m-11m* *Total contract value to be determined by the allocation of HRA agreed programme of works in April but will be no more than £11m	Place
Planned Maintenance Improvements (PMI) Transition Strategy: Electrical Contract Extension as per the terms of the contract. Contract end date 14 November 2016		Estimated value of extension £1.8m	Place
Planned Maintenance Improvements (PMI) Transition Strategy: Windows Contract Extension as per the terms of the contract. Contract end date 20 December 2016		Estimated value of extension £1.8m	Place
Pre-Construction Services Agreement for ARK Oval Primary Academy 1 FE expansion		Total contract award value £300,283	Place

Contract Title	Contract Revenue Budget	Contract Capital Budget	Dept
Quantity Surveying Services to support the 2017 Primary School Expansion Programme		Total contract award value £100,821	Place
Project Manager & Employers Agent Services to support the 2017 Primary School Expansion Programme		Total contract award value £246,609	Place
Chargeable Garden Waste Service – procurement of bins		Total contract award value £396,000	Place

4.3 Revenue and Capital consequences of contract award decisions to be taken by Cabinet which are the subject of a separate agenda item.

Contract Title	Contract Revenue Budget	Contract Capital Budget	Dept
Facilities Management Hard Services – Award of Contracts. Initial term of 5 years with options to extend for a further 2 years.	Total contract value £52.5m Approx. annual value £7.5m		Resources

Approved by: Dianne Ellender, Head of Finance and Deputy Section 151 Officer

5. COMMENTS OF THE COUNCIL SOLICITOR AND MONITORING OFFICER

- 5.1 The Council Solicitor comments that the information in this report reflects the requirements of the Council's Tenders and Contracts Regulations and the council's Financial Regulations in relation to the acquisition or disposal of assets.

Approved by: Gabriel Macgregor, Head of Corporate Law, on behalf of the Council Solicitor and Monitoring Officer

6. HUMAN RESOURCES IMPACT

- 6.1 There are no immediate HR issues that arise from the strategic recommendations in this report for LBC staff. Any specific contracts that arise as a result of this report should have their HR implications independently assessed by a senior HR professional.

Approved by: Michael Pichamuthu, Strategic HRBP on behalf of Heather Daley, Director of Human Resources.

7. EQUALITY IMPACT

- 7.1 An Equality Analysis process has been used to assess the actual or likely impact of the decisions related to contracts mentioned in this report and mitigating actions have been defined where appropriate.

- 7.2 The equality analysis for the contracts mentioned in this report will enable the Council to ensure that it meets the statutory obligation in the exercise of its functions to address the Public Sector equality duty (PSED). This requires public bodies to ensure due regard to the need to advance equality of opportunity; foster good relations between people who share a "protected characteristic" and those who do not and take action to eliminate the potential of discrimination in the provision of services.

- 7.3 Any issues identified through the equality analysis will be given full consideration and agreed mitigating actions will be delivered through the standard contract delivery and reporting mechanisms.

8. ENVIRONMENTAL IMPACT

- 8.1 Any issues emerging in reports to the relevant Cabinet member will require these considerations to be included as part of the standard reporting requirements, and will not proceed without full consideration of any issues identified.

9. CRIME AND DISORDER REDUCTION IMPACT

- 9.1 Any issues emerging in reports to the relevant Cabinet Member will require these considerations to be included as part of the standard reporting requirements, and will not proceed without full consideration of any issues identified.

CONTACT OFFICER:

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BACKGROUND DOCUMENTS:

The following public background reports are not printed with this agenda, but are available as background documents on the Croydon Council website agenda which can be found via this link [Cabinet agendas](#)

- Best Start – Early Learning Collaboration
- Provision of Electronic Payment Services
- Construction contract for temporary teaching facilities and an enabling works package to the site of the proposed Harris Academy at Purley Way, Waddon
- Provision of Pensions Admin Software

There are no confidential background documents to this report

