

Appointments (Investigating and Disciplinary) Sub- Committee



To: Councillors Muhammad Ali, Lynne Hale and Joy Prince

A meeting of the **Appointments (Investigating and Disciplinary) Sub-Committee** will be held on **Friday, 30 April 2021** at **10.00 am**. This meeting is being held remotely; to view the meeting, please click [here](#).

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If you require any assistance, please contact Stephen Rowan as detailed above.

AGENDA

- | Item No. | Item Title | |
|-----------------|---|-------|
| 1. | Election of Chair | |
| 2. | Appointment of Vice-Chair | |
| 3. | Apologies for Absence
To receive any apologies for absence from members of the Committee. | |
| 4. | Disclosure of Interest
In accordance with the Council's Code of Conduct and the statutory provisions of the Localism Act, Members and co-opted Members of the Council are reminded that it is a requirement to register disclosable pecuniary interests (DPIs) and gifts and hospitality to the value of which exceeds £50 or multiple gifts and/or instances of hospitality with a cumulative value of £50 or more when received from a single donor within a rolling twelve month period. In addition, Members and co-opted Members are reminded that unless their disclosable pecuniary interest is registered on the register of interests or is the subject of a pending notification to the Monitoring Officer, they are required to disclose those disclosable pecuniary interests at the meeting. This should be done by completing the Disclosure of Interest form and handing it to the Democratic Services representative at the start of the meeting. The Chair will then invite Members to make their disclosure orally at the commencement of Agenda item 3. Completed disclosure forms will be provided to the Monitoring Officer for inclusion on the Register of Members' Interests. | |
| 5. | Urgent Business (if any)
To receive notice from the Chair of any business not on the Agenda which should, in the opinion of the Chair, by reason of special circumstances, be considered as a matter of urgency. | |
| 6. | Investigation and Disciplinary Procedure
To consider a report of the Interim Chief Executive. | 5 - 6 |
| 7. | Exclusion of the Press and Public
The following motion is to be moved and seconded where it is proposed to exclude the press and public from the remainder of a meeting: | |

“That, under Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information falling within those paragraphs indicated in Part 1 of Schedule 12A of the Local Government Act 1972, as amended.”

8. Investigation and Disciplinary Procedure

To consider a report of the Interim Chief Executive. Please note that this report will be circulated to Members separately.

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REPORT TO:	INVESTIGATING AND DISCIPLINARY SUB- COMMITTEE 30 April 2021
SUBJECT:	Investigation and Disciplinary Procedure
LEAD OFFICER:	Katherine Kerswell, Interim Chief Executive
WARDS:	ALL

1. RECOMMENDATION

- 1.1 The Sub-Committee is recommended to consider and reach a decision on each of the recommendations in the accompanying Part B report.

2. EXECUTIVE SUMMARY

- 2.1 The purpose of the meeting is to decide whether a disciplinary investigation should be commissioned in relation to allegations which have been made against employee/s of the Council.

3. BACKGROUND

- 3.1 The Council has received allegations against an employee/s of the Council, which warrant consideration by the Investigating and Disciplinary Sub-Committee.

4. FINANCIAL AND RISK ASSESSMENT CONSIDERATIONS

- 4.1 The financial implications are detailed in the exempt report.

5. LEGAL CONSIDERATIONS

- 5.1 The legal implications are detailed in the exempt report.

6. HUMAN RESOURCES IMPACT

- 6.1 The HR implications are detailed in the exempt report.

7. DATA PROTECTION IMPLICATIONS

- 7.1 The Data protection implications are detailed in the exempt report.

8. BACKGROUND DOCUMENTS
None

CONTACT OFFICER:
Katherine Kerswell, Interim Chief Executive

APPENDICES TO THIS REPORT:
None
