

- The licensable activities authorised by this licence and provided at the premises shall be ancillary to the main function of the cafe.
- The premises shall install and maintain a comprehensive CCTV system with cameras covering all alcohol and points of sale. All entry and exit points will be covered enabling clear frontal head and shoulders identification of every person entering the premises in any light condition.
- The CCTV system shall continually record whilst the premises are open and during all times that customers are on the premises.
- All CCTV recordings shall be stored for a minimum periods of 31 days with date and time stamping.
- All CCTV recordings must be made available immediately upon request of police or authorised council officer
- A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open. This staff member must be able to provide police or authorised council officer with CCTV images without delay when requested
- Any CCTV breakdown or system failure will be notified to the Police and Local Authority immediately & remedied as soon as practicable. Repair records / invoices shall be kept on site for at least 12 months and be readily available to be viewed by all authorised persons upon request.
- All CCTV electrical and data storage equipment shall be connected via a surge protected extension lead/cable.
- No alcohol shall be sold if the CCTV equipment is inoperative for any reason
- All facial images must be of clear quality and cover all points of sale
- Notices shall be prominently displayed within the premises stating that CCTV is in operation
- Noise or vibration must not emanate from the premises or be transmitted through the structure of the premises so as to cause a nuisance to connecting or nearby properties
- Refusal register to be kept detailing the date, time and description of person refused sale and the reason why. The register is to be kept on the premises at all times and made available to police or authorised council officers upon request.

- An incident log shall be kept at the premises, and made available on request to an authorised officer of Croydon Council or Met Police. It must be completed within 24 hours of the incident and will record the following:
 - a) all crimes reported to the venue
 - b) all ejections of patrons
 - c) any complaints received concerning crime and disorder
 - d) any incidents of disorder
 - e) all seizures of drugs or offensive weapons
 - f) any faults in the CCTV system, searching equipment or scanning equipment
 - g) any refusal of the sale of alcohol
 - h) any visit by a relevant authority or emergency service.

- PASS training must be undertaken by anyone making a sale at the premises that does not have a personal licence. Training records must be kept at the premises at all times and made available to police and authorised council officers on request. Training must take place every 6 months.

- All records must be kept on the premises at all times and be made available to any authorised council or police officer on request

- All instances of crime and disorder must be reported to the police and recorded in the incident book

- Prominent and clear notices must be displayed at all exits regarding that public respect the needs of local residents and to leave the premises and the area quietly

- All parts of Licence Summary are to be displayed in a prominent position to enable patrons to read.

- Challenge 25 signage must be clearly displayed.

- The premises shall operate a zero tolerance policy to the supply and use of drugs. Signage must be displayed in all communal areas of the premises.

- No sale of alcohol shall be made unless the designated premises supervisor or personal licence holder is present in the licensed area of the premises

Kay Jones
 Environmental Health Practitioner