

Croydon Council

REPORT TO:	CABINET 21st SEPTEMBER 2020
SUBJECT:	INVESTING IN OUR BOROUGH
LEAD OFFICER:	SARAH WARMAN, DIRECTOR OF COMMISSIONING & PROCUREMENT JACQUELINE HARRIS-BAKER, EXECUTIVE DIRECTOR RESOURCES
CABINET MEMBER:	COUNCILLOR SIMON HALL CABINET MEMBER FOR FINANCE AND RESOURCES
WARDS:	ALL
CORPORATE PRIORITY/POLICY CONTEXT/AMBITIOUS FOR CROYDON: Effective outcome based commissioning and prudent financial transactions contribute to all corporate priorities. The Council's Commissioning Framework (2019 – 2023) sets out the approach to commissioning and procurement and puts delivery of outcomes at the heart of the decision making process. As the Council develops more diverse service delivery models, it is important to ensure that our contractual and partnership relationships are not only aligned to our corporate priorities but also represent value for money for citizens and taxpayers, contributing to the growth agenda for Croydon.	
FINANCIAL SUMMARY: There are no direct costs arising from this report.	
KEY DECISION REFERENCE NO.: There are key decisions mentioned in this report, but approval of the Recommendations would not constitute a key decision.	

The Leader of the Council has delegated to the Cabinet the power to make the decisions set out in the recommendations below

1 RECOMMENDATIONS

1.1 The Cabinet is requested to approve:

1.1.1 The award of contract variation for South London Partnership Work & Health Programme Contract in accordance with the recommendations set out in the report at agenda item 13a, as set out in section 4.1.1.

1.2. The Cabinet is requested to note:

1.2.1. The list of decisions pursuant to Part 5 A Article 1.7 (Urgency Decisions) of the Council's Constitution, made as relevant body by the nominated Cabinet Member in consultation with the Cabinet Member for Finance and Resources or, where the nominated member is the Cabinet Member for Finance and Resources in consultation with the Leader, as set out in section 4.2.

- 1.2.1.1. The contracts between £500,000 and £5,000,000 anticipated to be awarded by the nominated Cabinet Member, in consultation with the nominated Cabinet Member for Finance and Resources or, where the nominated Cabinet Member is the Cabinet Member for Finance and Resources, in consultation with the Leader, as set out in section 4.2.1.
- 1.2.1.2. The list of delegated award decisions made by the Director of Commissioning and Procurement, between 18/06/2020 – 17/08/2020, as set out in section 4.2.2.
- 1.2.2. The list of summer recess delegated award decisions for contracts over £5,000,000 in value made by the nominated Cabinet Member in consultation with the Cabinet Member for Finance and Resources or, where the nominated Cabinet Member is the Cabinet Member for Finance and Resources in consultation with the Leader since the last meeting of Cabinet, as set out in section 4.3.1.
- 1.2.3. The contracts between £500,000 and £5,000,000 anticipated to be awarded by the nominated Cabinet Member, in consultation with the nominated Cabinet Member for Finance and Resources or, where the nominated Cabinet Member is the Cabinet Member for Finance and Resources, in consultation with the Leader, as set out in section 4.3.2.
- 1.2.4. The list of delegated award decisions made by the Director of Commissioning and Procurement, between 18/06/2020 – 17/08/2020, as set out in section 4.3.3.

2 EXECUTIVE SUMMARY

2.1 This is a standard report which is presented to the Cabinet, for information, at every scheduled Cabinet meeting to update Members on:

- Contract awards and strategies to be agreed by the Cabinet at this meeting which are the subject of a separate agenda item;
- Pursuant to Part 5 A Article 1.7 (Urgency Decisions) of the Council's Constitution, the list of decisions made by the nominated Cabinet Member in consultation with the Cabinet Member for Finance and Resources or, where the nominated member is the Cabinet Member for Finance and Resources in consultation with the Leader:
 - Contracts between £500,000 and £5,000,000 anticipated to be awarded under delegated authority from the Leader by the nominated Cabinet Member, in consultation with the Cabinet Member for Finance and Resources and with the Leader in certain circumstances, before the next meeting of Cabinet;

- Delegated contract award decisions made by the Director of Commissioning and Procurement 18/06/2020 – 17/08/2020;
- Summer recess delegated award decisions for contracts over £500,000 in value made by the nominated Cabinet Member in consultation with the Cabinet Member for Finance and Resources or, where the nominated Cabinet Member is the Cabinet Member for Finance and Resources in consultation with the Leader since the last meeting of Cabinet;
- Delegated contract award decisions under delegated authority from the Leader by the Cabinet Member for Families, Health & Social Care in consultation with the Cabinet Member for Finance & Resources related to the Adult and Young People Social Care Dynamic Purchasing Systems (DPS);
- Contracts between £500,000 and £5,000,000 anticipated to be awarded under delegated authority from the Leader by the nominated Cabinet Member, in consultation with the Cabinet Member for Finance and Resources and with the Leader in certain circumstances, before the next meeting of Cabinet;
- Delegated contract award decisions made by the Director of Commissioning and Procurement 18/06/2020 – 17/08/2020;
- Property lettings, acquisitions and disposals agreed by the Cabinet Member for Finance and Resources in consultation with the Leader since the last meeting of Cabinet;
[As at the date of this report there are none].
- Delegated decisions made by the Cabinet Member for Homes & Gateway Services, in consultation with the Cabinet Member for Finance & Resources, under delegated authority from the Leader, to approve the purchase of properties in relation to the HRA;
[As at the date of this report there are none].
- Delegated contract award decisions under delegated authority from the Leader by the Cabinet Member for Environment Transport & Regeneration in consultation with the Cabinet Member for Finance and Resources related to the New Addington Wellbeing Centre project for the Lead Architect and Multi-disciplinary Professional Services;
[As at the date of this report there are none].
- Delegated contract award decisions under delegated authority from the Leader by the Cabinet Member for Children, Young People and Learning in consultation with the Cabinet Member for Finance and Resources related to the Addington Valley Academy SEN School for the construction of works.
[As at the date of this report there are none].

- Partnership arrangements to be agreed by the Cabinet at this meeting which are the subject of a separate agenda item.
[As at the date of this report there are none].

3 DETAIL

- 3.1 Section 4.1.1 of this report lists those contract and procurement strategies that are anticipated to be awarded or approved by the Cabinet.
- 3.2 Section 4.2.1 of this report lists COVID contract awards, variations, and extensions decisions to be made under urgency provisions due to COVID related impacts between £500,000 to £5,000,000 by the nominated Cabinet Member in consultation with the Cabinet Member for Finance and Resources or, where the nominated Cabinet Member is the Cabinet Member for Finance and Resources, in consultation with the Leader.
- 3.3 Section 4.2.2 of this report lists COVID contract awards, variations, and extensions decisions made by the Director of Commissioning and Procurement for contract awards (Regs. 19, 28.4 a & b) between £100,000 & £500,000 and contract extension(s) previously approved as part of the original contract award recommendation (Reg. 28.4 d) and contract variations (Reg.30).
- 3.4 Section 4.3.1 of this report lists the summer recess delegated decisions made by the Nominated Cabinet Member in consultation with the Cabinet Member for Finance and Resources or, where the nominated Cabinet Member is the Cabinet Member for Finance and Resources in consultation with the Leader since the last meeting of Cabinet.
- 3.5 Section 4.3.2 of this report lists those contracts that are anticipated to be awarded by the nominated Cabinet Member.
- 3.6 Section 4.3.3 of this report lists the delegated award decisions made by the Director of Commissioning and Procurement, between 18/06/2020 – 17/08/2020.
- 3.7 The Council's Procurement Strategy and Tender & Contracts Regulations are accessible under the Freedom of Information Act 2000 as part of the Council's Publication Scheme. Information requested under that Act about a specific procurement exercise or contract held internally or supplied by external organisations, will be accessible subject to legal advice as to its commercial confidentiality, or other applicable exemption, and whether or not it is in the public interest to do so.

4 FINANCIAL AND RISK ASSESSMENT CONSIDERATIONS

4.1 Proposed Contract Awards

4.1.1 Contract awards and strategies with a possible value over £5 million decisions to be taken by Cabinet which are agenda item 13a.

ContractTitle	Contract Revenue Budget	Contract Capital Budget	Dept/Cabinet Member
South London Partnership Work & Health Programme Job Entry: Targeted Support	£13,300,000 (Increase of £3,470,000)		Finance and Resources / Cllr Hall

4.2 Urgency Decisions made under Part 5 A Article 1.7 of the Council's Constitution

4.2.1 COVID related reports for contract awards, variations, and extensions decisions to be made between £500,000 to £5,000,000 by the nominated Cabinet Member in consultation with the Cabinet Member for Finance and Resources or, where the nominated Cabinet Member is the Cabinet Member for Finance and Resources, in consultation with the Leader.

Contract Title	Contract Revenue Budget	Contract Capital Budget	Dept/Cabinet Member
Liquid Logic Systems Implementation Partner Contract Variation	£1,461,910 (Increase of £401,430)		Families, Health, and Social Care / Cllr Campbell

4.2.2 COVID related Revenue and Capital consequences of delegated decisions made by the Director of Commissioning and Procurement for contract awards (Regs. 19, 28.4 a & b) between £100,000 & £500,000 and contract extension(s) previously approved as part of the original contract award recommendation (Reg. 28.4 d) and contract variations (Reg.30).

Contract Title	Contract Revenue Budget	Contract Capital Budget	Dept/Cabinet Member
Selsdon Primary School Roof Replacement	£114,788 (Contract length 6 weeks)		Children, Young People and Learning / Cllr Flemming
Fire Engineering Services for housing blocks	£183,480 (Contract length 4 months)		Homes & Gateway Services / Cllr Butler
Emergency Accommodation and Meals Extension	£372,575 (Extension length 3 months) (Increase of £187,425)		Homes & Gateway Services / Cllr Butler

4.3 Contract Awards

4.3.1 Summer recess delegated award decisions for contracts over £5,000,000 in value made by the nominated Cabinet Member in consultation with the Cabinet Member for Finance and Resources or, where the nominated Cabinet Member is the Cabinet Member for Finance and Resources in consultation with the Leader since the last meeting of Cabinet.

Contract Title	Contract Revenue Budget	Contract Capital Budget	Dept/Cabinet Member
Establishment of DPS for Health and Social Care Services - DPS 3 Lot 1	£103,540,000 (Contract length 10 years)		Families, Health, and Social Care / Cllr Campbell
Digital Advertising		£6,575,000 (Contract length 10 years)	Finance and Resources / Cllr Hall
Household Reuse and Recycling Centre (HRRC) service delivery Variation	£10,100,000 (Extension length of 5 years) (Increase of £2,397,000)		Clean, Green Croydon / Cllr Collins

4.3.2 Revenue and Capital consequences of contract award decisions to be made between £500,000 to £5,000,000 by the nominated Cabinet Member in consultation with the Cabinet Member for Finance and Resources or, where the nominated Cabinet Member is the Cabinet Member for Finance and Resources, in consultation with the Leader.

Contract Title	Contract Revenue Budget	Contract Capital Budget	Dept/Cabinet Member
Library Bookstock	£740,000 (Contract length 4 years)		Culture, Leisure and Sport / Cllr Lewis
Direct award of the Third Sector Community Support contract (Various Contracts)	£4,997,825 (Contract length 8 years)		Families, Health, and Social Care / Cllr Campbell

4.3.3 Revenue and Capital consequences of delegated decisions made by the Director of Commissioning and Procurement for contract awards (Regs. 19, 28.4 a & b) between £100,000 & £500,000 and contract extension(s) previously approved as part of the original contract award recommendation (Reg. 28.4 d) and contract variations (Reg.30).

Contract Title	Contract Revenue Budget	Contract Capital Budget	Dept/Cabinet Member
Mail room refresh: Franking machines, mail room equipment and software	£125,000 (Contract length 5 years)		Finance and Resources / Cllr Hall
Office Supplies	£280,000 (contract length 4 years)		Finance and Resources / Cllr Hall

Approved by: Matthew Davis, Head of Finance – MTFS, on behalf of Lisa Taylor, Director of Finance, Investment and Risk and Section 151 Officer.

5 LEGAL CONSIDERATIONS

5.1 The Director of Law and Governance comments that the information contained within this report is required to be reported to Members in accordance with the Council's Tenders and Contracts Regulations and the council's Financial Regulations in relation to the acquisition or disposal of assets.

Approved by: Sean Murphy, Director of Law and Governance and Monitoring Officer.

6 HUMAN RESOURCES IMPACT

- 6.1 There are no immediate HR issues that arise from the strategic recommendations in this report for LBC staff. Any specific contracts that arise as a result of this report should have their HR implications independently assessed by a senior HR professional.

Approved by: Sue Moorman, Director of Human Resources

7 EQUALITY IMPACT

- 7.1 An Equality Analysis process has been used to assess the actual or likely impact of the decisions related to contracts mentioned in this report and mitigating actions have been defined where appropriate.
- 7.2 The equality analysis for the contracts mentioned in this report will enable the Council to ensure that it meets the statutory obligation in the exercise of its functions to address the Public Sector equality duty (PSED). This requires public bodies to ensure due regard to the need to advance equality of opportunity; foster good relations between people who share a “protected characteristic” and those who do not and take action to eliminate the potential of discrimination in the provision of services.
- 7.3 Any issues identified through the equality analysis will be given full consideration and agreed mitigating actions will be delivered through the standard contract delivery and reporting mechanisms.

8 ENVIRONMENTAL IMPACT

- 8.1 Any issues emerging in reports to the relevant Cabinet member will require these considerations to be included as part of the standard reporting requirements, and will not proceed without full consideration of any issues identified.

9 CRIME AND DISORDER REDUCTION IMPACT

- 9.1 Any issues emerging in reports to the relevant Cabinet Member will require these considerations to be included as part of the standard reporting requirements, and will not proceed without full consideration of any issues identified.

10 DATA PROTECTION IMPLICATIONS

- 10.1 Will the subject of the report involve the processing of ‘personal data’?

NO

Has a Data Protection Impact Assessment (DPIA) been completed?

NO

Data Protection Impact Assessments has been used to assess the actual or likely impact of the decisions related to contracts mentioned in this report and mitigating actions have been defined where appropriate.

Approved by: Sarah Warman, Director of Commissioning & Procurement

CONTACT OFFICER:

Name:	Bianca Byrne
Post title:	Head of Commissioning and Procurement (Corporate)
Telephone no:	63138

BACKGROUND DOCUMENTS:

The following public background reports are not printed with this agenda, but are available as background documents on the Croydon Council website agenda which can be found via this link [Cabinet agendas](#)

- *Liquid Logic Systems Implementation Partner Contract Variation*
- *Establishment of DPS for Health and Social Care Services - DPS 3 Lot 1*
- *Digital Advertising*
- *Household Reuse and Recycling Centre (HRRC) service delivery Variation*
- *Library Bookstock*
- *Direct award of the Third Sector Community Support contract (Various Contracts)*
- *Emergency Accommodation and Meals Extension*