

## **Dangerous Wild Animals Act 1976**

### **Fees Assumptions**

#### Dangerous Wild Animal Keepers Licence

- Hourly Licensing Officer (LO) Rate: £38.93
- Hourly Head of Service (HoS) Rate: £53.61
- Veterinary staff fixed fees for inspection & report writing elements\*:
  - for new application for commercial or outside premises £396
  - for renewal application for commercial or outside premises £309.60
  - for new application for domestic premises £302.40
  - for renewal application for domestic premises £216
- Fixed fees for DWA on location visits and DWA complaint visits\*\*:
  - £141.60 for 1<sup>st</sup> hour

### **Application for New Licence for commercial or outside premises**

#### **Part A: Application Fee elements**

Initial enquiry and send forms - **£12.80** (LO 20 mins.)

Receipt application, check forms & enquiries of applicant - **£19.20** (LO 30 mins.)

Load application details onto IT database - **£12.80** (LO 20 mins.)

IO conduct inspection\* of application premises and provide inspection report – applicable rates as above to be added relevant to the type of application/circumstances\*

Consider IO report and make decision on application – **£26.70** (HoS 30 mins.)

Draft licence with appropriate conditions and send to applicant or draft reasons for refusal of application and send to applicant with details of appeal process - **£19.20** (LO 30 mins.)

Part A fee (rounded) for new application for commercial or outside premises **£486**

#### **Part B: Grant/Enforcement fee elements:**

Conduct minimum of one unannounced inspection/compliance visit\*\* during term of licence at **£141.60**.

Licence renewal reminder notification process – **£12.80** (LO 20 mins.)

Part B fee = **£154** (rounded)

Total fee if licence granted for new application for commercial or outside premises  
**£640**

### **Application for renewal of licence for commercial or outside premises**

#### **Part A: Application Fee elements**

Initial enquiry and send forms - **£12.80** (LO 20 mins.)

Receipt application, check forms & enquiries of applicant - **£19.20** (LO 30 mins.)

Load application details onto IT database - **£12.80** (LO 20 mins.)

IO conduct inspection\* of application premises and provide inspection report – applicable rates as above to be added relevant to the type of application/circumstances\*

Consider IO report and make decision on application – **£26.70** (HoS 30 mins.)

Draft licence with appropriate conditions and send to applicant or draft reasons for refusal of application and send to applicant with details of appeal process - **£19.20** (LO 30 mins.)

Part A fee (rounded) for renewal application for commercial or outside premises  
**£400**

#### **Part B: Grant/Enforcement fee elements:**

Conduct minimum of one unannounced inspection/compliance visit\*\* during term of licence at **£141.60**.

Licence renewal reminder notification process – **£12.80** (LO 20 mins.)

Part B fee = **£154** (rounded)

Total fee if licence granted for renewal application for commercial or outside premises **£554**

### **Application for New Licence for domestic premises**

#### **Part A: Application Fee elements**

Initial enquiry and send forms - **£12.80** (LO 20 mins.)

Receipt application, check forms & enquiries of applicant - **£19.20** (LO 30 mins.)

Load application details onto IT database - **£12.80** (LO 20 mins.)

IO conduct inspection\* of application premises and provide inspection report – applicable rates as above to be added relevant to the type of application/circumstances\*

Consider IO report and make decision on application – **£26.70** (HoS 30 mins.)

Draft licence with appropriate conditions and send to applicant or draft reasons for refusal of application and send to applicant with details of appeal process - **£19.20** (LO 30 mins.)

Part A fee (rounded) for new application for domestic premises **£393**

Part B: Grant/Enforcement fee elements:

Conduct minimum of one unannounced inspection/compliance visit\*\* during term of licence at **£141.60**.

Licence renewal reminder notification process – **£12.80** (LO 20 mins.)

Part B fee = **£154** (rounded)

Total fee if licence granted for new application for domestic premises **£547**

**Application for renewal of licence for domestic premises**

Part A: Application Fee elements

Initial enquiry and send forms - **£12.80** (LO 20 mins.)

Receipt application, check forms & enquiries of applicant - **£19.20** (LO 30 mins.)

Load application details onto IT database - **£12.80** (LO 20 mins.)

IO conduct inspection\* of application premises and provide inspection report – applicable rates as above to be added relevant to the type of application/circumstances\*

Consider IO report and make decision on application – **£26.70** (HoS 30 mins.)

Draft licence with appropriate conditions and send to applicant or draft reasons for refusal of application and send to applicant with details of appeal process - **£19.20** (LO 30 mins.)

Part A fee (rounded) for renewal application for domestic premises **£307**

Part B: Grant/Enforcement fee elements:

Licence renewal reminder notification process (and Part B fee) – **£12.80** (LO 20 mins.)

Total fee if licence granted for new application for domestic premises **£319**

**Replacement/Additional Copy of Licence:**

A licence holder may request a copy of their licence at a fixed fee of **£10.50**

**Overall Fees Proposed –**

New application for commercial or outside premises = **£640**

Renewal application for commercial or outside premises = **£554**

New application for domestic premises = **£547**

Renewal application for domestic premises = **£319**