

Pension Committee Action Log 2022-23

Date of meeting	Action	Agenda ref.	Deadline	Progress
14 June 2022	MH to review minutes ready for committee to approve at the next meeting	10/22	13 Sept 2022	5 sets of minutes to be approved at October Committee.
14 June 2022	MH and DS to generate Work Programme and Action Log for review at each committee meeting	10/22	13 Sept 2022	Action Plan and Work Programme to be presented at October Committee.
14 June 2022	Pension Team to give update from the regulator on the minutes and quantify backlog of tasks in the Breaches Log	12/22	13 Sept 2022	Letter received from Pensions Regulator – verbal update to be given at October Committee. The entry on the minutes on the Breaches Log has been updated accordingly. The backlog figures were already on the Breaches Log and have now been updated to 31.7.2022
14 June 2022	Budget Review - Only one year's data in the table in the report to forecast future spending. Need to estimate of forecast based on data stretching further back in time	13/22	-	Work in progress
14 June 2022	Attach timescales to the outstanding Governance Review actions	14/22	13 Sept 2022	Governance progress report included for October committee meeting which lists outstanding items and timescales.
14 June 2022	Discretions policy – Amend and send to employers for consultation	15/22	-	This was sent to employers with request for comment by 09.09.22 Update since – no comments received, consultation complete
14 June 2022	Key Performance Indicators Report – Add further detail on backlog	16/22	-	To be included in October report.

14 June 2022	Governance Compliance Statement – Amend Principal G as not Fully compliant and under Principal D check if the Pensions Board is classified as a sub-committee	17/22	13 Sept 2022	The Governance Compliance Statement has been amended and a report is included for consideration at the October committee meeting
14 June 2022	Members requested a formal training plan	18/2		A report is being presented at the October Committee meeting
14 June 2022	Fund manager meetings to be arranged for Committee to attend	21/22	-	Officers have arranged a meeting with a Fund Manager to take place in November and have created a plan for future events which is included on the training plan to be considered by the Committee in October 2022.

Completed Actions

Date of meeting	Action	Deadline	Progress	
14 June 2022	Discuss frequency and time of cttee dates	16/22	Sept 2022	Date identified subject to discussion with the Chair