

REPORT TO:	GENERAL PURPOSES AND AUDIT COMMITTEE 7 DECEMBER 2017
SUBJECT:	COUNCIL MEETING DATES 2018/19
LEAD OFFICER:	DIRECTOR OF GOVERNANCE, SIMON MADDOCKS
WARDS:	ALL
CORPORATE PRIORITY/POLICY CONTEXT/AMBITIOUS FOR CROYDON:	
The dates for full Council are proposed to facilitate early production of the Council diary and to enable future planning of Council business for the 2018/19 Municipal Year.	
FINANCIAL IMPACT:	
There are no financial implications arising from this report.	

1. RECOMMENDATIONS

The Committee is asked to:

- 1.1 approve on behalf of the Council the schedule of Full Council meeting dates for 2018/2019 as detailed in paragraph 3.2 of the report;
- 1.2 note the schedule of Cabinet meeting dates for 2018/2019 as detailed in paragraph 3.3 of the report; and
- 1.3 note the proposed schedule of remaining meeting dates for 2018/19 as detailed in Appendix 1.

2. EXECUTIVE SUMMARY

- 2.1 Members are asked to consider for approval the proposed schedule of dates for Council and Cabinet Meetings for the Council year 2018/2019. The early approval of these dates will facilitate the production of the Council Diary.

3. DETAIL

- 3.1 The Council's Constitution stipulates at paragraph three of Part 4A that seven meetings of the Full Council including Annual and Council Tax meetings shall be held in each year. The Annual meeting is held in May.
- 3.2 Paragraph 3.1 of the Council Procedure Rules, Part 4A of the Council's Constitution, state that responsibility to determine the dates of the ordinary Full Council meetings rests with the General Purposes and Audit Committee. The proposed dates for consideration for the Council year 2018/2019 are listed below:
 - Wednesday 23 May 2018 (Annual Council)

- Monday 18 June 2018
- Monday 29 October 2018
- Monday 3 December 2018
- Monday 28 January 2019
- Monday 4 March 2019 (Council Tax meeting)
- Monday 1 April 2019
- Monday 13 May 2019 (indicative date for Annual Council 2019)

3.3 In accordance with paragraph 1.5(a) of Part 4D of the Constitution, Cabinet meeting dates are set by the Leader of the Council. The Committee is asked to note the following Cabinet meeting dates that have been agreed by the Leader:

- Monday 11 June 2018
- Monday 16 July 2018
- Monday 17 September 2018
- Monday 15 October 2018
- Monday 19 November 2018
- Monday 10 December 2018
- Monday 21 January 2019
- Monday 25 February 2019
- Monday 25 March 2019
- Tuesday 7 May 2019

3.4 Appendix 1 to the report details all the proposed meeting dates for 2018/19, including Committees, Sub-Committees and panels. While the Committee is not required to formally approve these dates, they are being circulated early for Members' convenience.

4. CONSULTATION

4.1 The dates proposed in this report are based on a number of considerations. These include showing consideration to statutory requirements such as the setting of the Council Tax and the annual statement of accounts and the need to avoid school holiday dates. The dates are otherwise set by reference to the Municipal year which runs from May to May and the Financial year which runs from 1 April to 31 March.

4.2 There has been consultation with Members from both Groups on the dates proposed in this report.

5. LEGAL CONSIDERATIONS

5.1 Schedule 12 of the Local Government Act 1972 requires the Council to hold an annual meeting and such other meetings as it may determine.

6. EQUALITIES IMPACT

- 6.1 Consideration to the timing of school holiday dates has been made when setting the proposed dates. Caring responsibilities of Members and staff impact on their ability to attend meetings during school holidays.

CONTACT OFFICER: James Haywood, Senior Democratic Services and Governance Officer – Council & Regulatory

BACKGROUND DOCUMENTS: None

APPENDICES: Appendix 1 – Council Diary 2018/19