

# LONDON BOROUGH OF CROYDON

<b>REPORT:</b>	<b>OFFICER DELEGATED KEY DECISION</b>	
<b>DATE OF DECISION</b>	<b>[DATE OF MEETING IN FULL]</b>	
<b>REPORT TITLE:</b>	<b>Procurement Award for a Strategic Delivery Partner for Adult Social Care</b>	
<b>CORPORATE DIRECTOR:</b>	Annette McPartland Corporate Director Adult Social Care & Health	
<b>LEAD OFFICER:</b>	Richard Eyre Head of Improvement Adult Social Care and Health Directorate richard.eyre@croydon.gov.uk	
<b>LEAD MEMBER:</b>	Councillor Yvette Hopley Cabinet Member for Health and Adult Social Care	
<b>AUTHORITY TO TAKE DECISION:</b>	Delegation to Corporate Director Adult Social Care & Health via Annual Procurement Plan Q1 update at Cabinet on 28 <sup>th</sup> June 2023	
<b>KEY DECISION?</b>	<b>Yes</b>	<b>7723HASC</b>
<b>CONTAINS EXEMPT INFORMATION?</b>	<b>YES</b>	Exempt under paragraph 3 of Schedule 12A of the Local Government Act 1972 and the public interest in withholding disclosure outweighs the public interest in disclosure
<b>WARDS AFFECTED:</b>	<b>All</b>	

## 1. SUMMARY OF REPORT

- 1.1 This report sets out the requirement for an award to Bloom for a procurement for a two-phase contract of a strategic deliver partner, to support the Adult Social Care and Health Directorate to deliver the transformation and savings required over the next 3 years. The programme of work being delivered will enhance the pace of delivery within the existing Strategic Managing Demand programme. The Procurement followed the approved procurement strategy (CCB No: **PB-2324-000016-S**).
- 1.2 The Council has completed its star chamber process, through which annual revised budgets and savings targets are proposed, challenged, reviewed and agreed. This will define a new 2024-27 Medium Term Financial Strategy (MTFS) for the Council.
- 1.3 The Adult Social Care and Health Directorate has saving requirements within the new MTFS. The requested procurement of a strategic delivery partner within this report is a core strategy for the Directorate to identify and enable evidenced savings to be agreed and delivered; as well as a substantial transformation of the core service model.
- 1.4 Initial market engagement indicates a delivery partner could be expected to deliver savings up to 12% of the net Adult Social Care and Health Directorate budget over the 2024-27 MTFS. An evidenced based diagnostic will confirm the final value, which must secure corporate sign off to proceed to deliver. The end of the phase 1 diagnostic report is described in greater detail below.
- 1.5 The delivery partner will be contracted on a 'risk / gain share' agreement via Bloom Procurement Services Ltd. This means as well as delivering the agreed savings, they will also enhance delivery and implementation of the revised target operating model for the Directorate. This will include new policies, pathways and processes, performance metrics; costed establishments and strengths based job descriptions.

## 2. RECOMMENDATIONS

### For CCB

- 2.1. The Contracts and Commissioning Board (CCB) is requested to approve the recommendations in this report to the Corporate Director for Adult Social Care and Health.
- 2.2. Approve, under Regulation 19 of the Council's Tenders and Contracts Regulations, to waive regulation 13.1 of the Council's Tenders and Contracts Regulations, requiring London Living Wage to be included in the procurement, as London Living Wage is not included as a requirement of the NEPRO3 framework.

### FOR CM

- 2.3. For the reasons set out in the report, the CCB (with approval from the Cabinet Member for Finance and the Cabinet Member for Health and Adult Social Care) recommends to the Corporate Director Adult Social Care & Health to:
  - 2.3.1. Approve the award of a contract called off from the NEPRO single supplier Framework to Bloom Procurement Services Ltd (Bloom); to a maximum value of £5,000,000.00, to deliver the services of a strategic delivery partner (named in Part B of this report) following a further competition undertaken by Bloom. The

name of the successful provider will be released on the Council's Contract Register once the decision has been made.

### **3 REASONS FOR RECOMMENDATIONS**

- 3.1 The investment and Strategic Managing Demand programme are the core transformation and savings delivery model of the Adult Social Care and Health (ASCH) Directorate's 2024-2027 Medium Term Financial Strategy.
- 3.2 The Directorate has been through a process of due diligence over the last 12 months. There is a clear understanding on the risks, issues and mitigations required to have in place for a programme of work as substantial as the one proposed. Collation of this has been achieved through Directorate leads connecting with industry transformation partners and the Association of Directors of Adult Social Services (ADASS) leads, who have delivered similar programmes.
- 3.3 The proposal was socialised and received approval from the Directorate Management Team, Transformation Internal Control Board, Corporate Management Team, at the Directorate star chamber and was presented to the independently chaired ASCH Improvement Board.

### **4 BACKGROUND AND DETAILS**

- 4.1 March 2024 will see the Adult Social Care and Health Directorate complete its commitments towards the Council's 2021-24 Medium Term Financial Strategy (MTFS). During the period, the Directorate is expected to have delivered up to £36m of revenue savings, of which £29m has been validated up to June 2023.
- 4.2 The Council has now completed its annual star chamber process, through which annual revised budgets and savings targets are proposed, challenged, reviewed and agreed. This will define a new Council 2024-27 Medium Term Financial Strategy.
- 4.3 The Adult Social Care and Health Directorate has MTFS saving requirements, and the requested procurement of a strategic delivery partner to enhance the Strategic Managing Demand programme. This is a core strategy for the Directorate to identify and enable evidenced savings to be agreed and delivered; as well as a substantial transformation of the service model. The delivery partner will have:
  - A track record of savings and transformation success, with commitment to shared benefits and risk.
  - A contractual commitment to stay until the benefits are delivered.
  - An ability to work alongside the Council and Directorate, with clear governance mechanisms on baseline, metric design and benefit realisation.
- 4.4 The programme is expected to be delivered over 20 – 30 months. The successful partner will work alongside the Directorate Management Team; through a two-phase process, with a 'go / no go' gateway between phases, they will deliver:
  - **Phase 1:** An end to end operating model diagnostic to identify opportunities to further transform our services, significantly improve the outcomes and independence of our residents and deliver annualised financial benefits.

- **Phase 2:** Design and implement the new structures, processes and ways of working; enabling delivery of our statutory duties and a sustainable budget reduction.

4.5 A sample of the opportunities to be reviewed within the diagnostic are likely to include:

- The assessment and reablement offer so that working age adults and older people can become more independent and receive a more consistent offer at the end of the assessment process.
- Across older people and working age adults, of the residents who go onto a long-term package of care; how can these individuals be systematically identified and initially referred to short-term support packages maximising their independence.
- Across older people and working age adults there is the opportunity to reduce / step down inappropriate residential placements, which is anticipated to substantially enhance their independence.
- Opportunities for improving our provider market and commissioning new services.
- Opportunities with the Housing Directorate.
- Staff ways of working will be improved with a view to reducing duplication and administrative tasks and enabling an increase in productivity and contact time with residents (including alignment with the What Good Looks Like digital framework).
- A legacy of skills transfer and development to encourage the delivery of this and future programmes.

4.6 Phase one is a hard stop, go/no go stage. To move into the phase two design and implementation; there must be directorate, corporate and Executive Mayor sign off on the proposed performance and savings metrics; and the blueprint for the operating model. All of the above must maintain delivery of our statutory duties. The delivery partner will also lead on the implementation and then transition of the services to business as usual, aligned to a strict benefits realisation governance process, and in line with our Strategic Managing Demand programme.

4.7 Once benefit realisation is signed off by the agreed governance mechanism, the transformation with a lessons learned log will be signed off by the Corporate Director for Adult Social Care & Health.

### **The procurement**

4.8 The recommendation is to direct award to Bloom Procurement Services Ltd via a PCR5 2015 compliant single supplier framework.

4.9 The North East Procurement Organisation (“NEPRO”) Framework allows the Council to engage specialist resources quickly and flexibly through an award to Bloom Procurement Limited (Bloom). Bloom is the delivery partner of the neutral vendor framework for specialist professional services delivered through the NEPRO Framework which is fully OJEU Compliant.

4.10 Bloom focuses on “Outcomes” and driving value for money by giving contracting authorities the best choice of large and small suppliers in a quick, compliant and collaborative way.

- 4.11 Bloom’s neutral vendor approach is a safe and viable alternative to traditional procurement methods. Bloom manage the complexities of supplier management, assisting the Council to select the best sub-contractor available based on the brief. Bloom also manage and assure delivery of the Outcomes to the Council’s satisfaction.
- 4.12 Bloom Procurement Ltd is a delivery partner in the North East Procurement Organisation (“NEPRO”) Framework who source, appoint and manage specialist professional services offering fast access to the most relevant suppliers, with transparent governance, robust reporting and efficient budget control.
- 4.13 There are different providers within the market that offer procurement solutions for acquiring specialist resources. However Bloom is the exclusive provider of the “neutral vendor approach” which means they take full control of the process. Bloom act as the single point of contact between suppliers and the local authority, through the operation of a managed service, helping buyers select the most suitable supplier and achieve the best outcome.
- 4.14 The advantages of utilising the Bloom arrangement through the NEPRO Framework are:
- a) This is the quickest option and would ensure value for money.
  - b) Competition within the Bloom framework to evaluate the potential market leaders and ensure value for money.
  - c) It is a transparent process which allows separate work packages based upon defined costs and agreed outcomes.
  - d) Weekly specialist reports are submitted to ensure progress is on track and deliverable outcomes are achieved. Payments are made in line with these agreed deliverables.
- 4.15 The mini competition that Bloom undertook via the NEPRO 3 framework for a strategic delivery partner to deliver the transformation project was based on a 60% quality, 10% social value and 30% price split. A mini competition rather than a direct award route was chosen to ensure the strategic delivery partner provides value for money for the Council.
- 4.16 Bloom identified suitably qualified and experienced providers from the framework, Council Officers then reviewed the list, and the Directorate Management Team approved the shortlist of 5 providers. These 5 providers were invited to tender via the Bloom Procurement Platform. Of these 5 providers, 2 bids were received and evaluated.
- 4.17 The Council had input into the specification and project brief and the method statement questions that were asked to ensure it aligns with our Tender and Contract Regulations.

The questions asked were as follows:

<b>Question Subject</b>	<b>Weighting</b>
Overview of the Company Services	3
Evidence of Delivery Similar Projects	10
Understanding the Tasks	9
Ability to Meet the Requirements	13
Phase 2 fee guarantee ratio	12
Delivery Methodology for the Overall Project	25

Resident Voices	10
Delivery Team	4
Business Continuity	4
Social Value	10

- 4.18 Croydon Council staff undertook the evaluation and moderation process, which mirrors our standard evaluation scoring system, and the highest scoring provider based on the above price/quality split will be awarded the contract via Bloom.
- 4.19 The Resident Voices group were also engaged in this evaluation. They developed and evaluated a specific Resident Voices question.
- 4.20 An overview of the scores achieved by bidders were below:

	<b>Bidder 1</b>	<b>Bidder 2</b>
<b>Total Score</b>	0	54.3

- 4.21 A further breakdown of the quality and pricing scores is within Part B of this report.

### **Proposed contract period with reasons why**

- 4.22 The term for this contract is an initial 6 month period, followed by a possible 24 month extension. This is to allow for phase 1 of the work to be undertaken before a review period where Croydon Council will decide if they wish to implement a range of options, at which point the 24 month extension will be invoked.

### **Mobilisation period and timetable**

- 4.23 Following confirmation from the Council of the award, Bloom will award to the Delivery Partner on their system.
- 4.24 A draft Work Order will be shared to the Council and the Delivery Partner by Bloom, to agree the final content. This will include a final version of the Data Protection Impact Assessment and a Data Sharing Agreement.
- 4.25 Once the final Work Order is agreed, Bloom and the Council will sign a Call of Agreement and Bloom will be sent a Purchase Order for the contract value. This will enable the contract to be signed between Bloom and the delivery partner.

### **London Living Wage**

London living wage was not included as part of this procurement as the contract with the winning provider is contract managed by Bloom and this was not part of the requirements for providers to join the NEPRO3 framework.

## **5 ALTERNATIVE OPTIONS CONSIDERED**

- 5.1 As noted above, March 2024 will see the Adult Social Care and Health Directorate complete its commitments towards the Council's 2021-24 Medium Term Financial Strategy (MTFS). During the period, the Directorate is expected to have delivered up to £36m of revenue savings, of which £29m has been validated up to June 2023.

5.2 Achieving the 2021-24 MTFs savings was delivered through three core areas:

1. **Reviewing packages of care** (which is a requirement of the Care Act). Ensuring the costs remain relevant to the care and support plan agreed between the resident and the social worker.
2. **Managing demand of new requests for support.** Ensuring full use of technology enabled care, reablement, better accommodation placements, uptake of direct payments, and a review of whether there was potential for health related costs to be considered, i.e., continuing health care.
3. **Reviewing contract spend.** Including if expiring contracts should be renewed, negotiating cost share with system partners; and negotiating costs of care increases with the provider market.

5.3 There is no further scope on existing contracts, which are now delivering against statutory duties, or are accepted as enabling reduced spend, e.g. contracts enabling growth in the use of direct payments.

5.4 Similarly, packages of care unit cost and activity, are moving towards their respective London average targets. Whilst there remains scope for further reductions, as was identified in the 21-24 MTFs, the focus moving forward needs to move to enhancing our managing demand programme and the pace of its delivery.

5.5 Core workstreams within the current managing demand programme include information advice and guidance, reviewing our front door (both the physical service and digital elements); a reablement first approach (ensuring everyone is considered for reablement before being assessed for long term care solutions); crisis intervention and increasing use of direct payments and the market required to enable the increase.

5.6 To meet the requirements of the Council's Medium Term Financial Strategy for 2024-2027, both the pace and scale required, the only viable option moving forward is a diagnostic to enhance the pace and opportunities in the managing demand programme.

Option	Pros	Cons
<b>Do Nothing</b>	Would result in no expenditure.	The Adult Social Care and Health Directorate would not be able to support delivery of the Council's 24-27 Medium Term Financial Strategy. Improvements in services would not be realised at the pace required.
<b>Procure a strategic partner via the NEPO framework &amp; Bloom</b>  <b>Preferred option</b>	Recognised procurement framework from similar tenders at other local authorities. Quick procurement opportunity enabling the delivery partner to be in place at pace. The Adult Social Care and Health Directorate would be able to support delivery of the	Additional cost to the council for Bloom to run the procurement and contract management.

	Council's 24-27 Medium Term Financial Strategy.	
<b>Procure a strategic partner via an Open Tender Process</b>	Less cost to the council	Challenges to the pace of the procurement.

## 6 CONSULTATION

- 6.1 To date consultation on the strategic delivery partner has been presented through all relevant internal governance mechanisms, including to the Improvement and Assurance Panel, and to the Adult Social Care and Health Improvement Board. This is independently chaired and has member representation from statutory and voluntary and community sector partners, including Healthwatch Croydon. Further the work has been socialised with staff and our Resident Voices groups. In particular the Resident Voices Group were part of the procurement, shaping and scoring their own quality question (see section 4.19). They will continue to have a key role alongside our staff in shaping the diagnostic and the future design and implementation phase.
- 6.2 A core principle of the phase 1 diagnostic, and also the phase 2 design and implementation programme, will be to consult and where possible to co-produce with our residents and carers, staff, statutory partners, providers and voluntary and community sector.
- 6.3 Additionally there is a current overarching equality impact analysis (Equality Analysis Form - ASCH MTFS 2024-27). This points to an absolute necessity for further service specific impact assessments to inform key decisions on both savings potential and on the expected outcomes from the revised blueprint for how services will be delivered.

## 7 CONTRIBUTION TO COUNCIL PRIORITIES

- 7.1 The proposed programme of work will contribute to the following Council priorities cited in the Mayor's Business Plan:
- The council balances it's books, listens to residents and delivers good sustainable services.
  - People can lead healthier and independent lives for longer.
- 7.2 This report and the recommendations contained within it support the following Council priorities:
- Sound financial management and sustainability – ensuring services are value for money and maximising opportunities for joint investment.
  - Good customer service and operational delivery – delivering services that are outcome focused and informed by the resident's voice on what they need and would like from services.
- 7.3 This report and the recommendations contained within it fall within the following essential spend criteria:



- Expenditure required to deliver the council’s provision of statutory services at a minimum possible level.
- Expenditure required to deliver future savings. Savings for future years are predicated by this project.

## 8 FINANCIAL IMPLICATIONS

8.1 The indicative provider cost for the tender is set out below:

3.200m – equivalent to a 1:5 fee, based on 12% of the net budget being saved.

0.500m – expected diagnostic fee.

0.250m – expenses allowance at 6% max of fee.

0.200m – expected 5% handling fee on procurement framework.

0.850m – contingency budget (enables potential additional savings)

**5.000m – total indicative cost envelope.**

8.2 The Transformation Internal Control Board has approved a transformation budget of up to £0.500m, which covers the actual cost of the phase 1 diagnostic element of the procurement.

8.3 To support the delivery of pre-diagnostic, the diagnostic and preparation for the implementation phase 2, the Transformation Internal Control Board has approved in 2023/24 up to a further £0.634m for internal resource. This will ensure the work required across the Council in, i.e. Digital, HR, finance, programme team is sufficiently resourced and not to impact on the business as usual commitments.

8.4 Phase 2 costs are expected to be up to £4.500m over the remaining Medium Term Financial Strategy period, 2024/25 and 2025/26 and 20226/27. The Transformation Internal Control Board has directed the procurement costs, alongside additional internal costs (e.g. additional programme capacity) will be netted off against savings delivered in each financial year, against the revenue budget.

### Revenue and Capital consequences of report recommendation

	Current Year	Medium Term Financial Strategy	Comment
	2023/24	2024/27	
	£,000s	£,000s	
<b>Revenue Budget Available</b>			
Expenditure Income		4,500	Figures showing anticipated cost across 2024-27; as the procurement and diagnostic will determine the annual phasing of spend and savings.
<b>Effect of decision from report</b>			
Expenditure Income		4,500	Figures showing anticipated cost across 2024-27; as the procurement and diagnostic will determine the annual phasing of spend and savings.

<b>Remaining Budget</b>			
<b>Capital Budget available</b>			
Expenditure Income	500		Anticipated diagnostic costs of provider.
<b>Effect of decision from report</b>			
Expenditure Income	500		Anticipated diagnostic costs of provider.
<b>Remaining Budget</b>	0		

Comments approved by Head of Finance (ASCH) on behalf of the Director of Finance.  
(Date 02/01/2024)

## 9 LEGAL IMPLICATIONS

- 9.1 The Council has the power to enter into contracts with third parties pursuant to its functions as provided for under section 1 of the Local Government (Contracts) Act 1997. The Council also have the power to do anything that individuals generally may do pursuant to section 1 of the Localism Act 2011.
- 9.2 The Executive Mayor has the power to exercise executive functions pursuant to s9E of the Local Government Act 2000 and has the power to delegate those functions.
- 9.3 At present the delegations in the Council's Tenders and Contracts Regulations have been superseded by the Executive Mayor's Scheme of Delegation following the introduction of the Mayoral Model and the specific delegations in the annual procurement plan approved by the Executive Mayor in Cabinet
- 9.4 The Executive Mayor has delegated the decision to approve the report's recommendations to the corporate director pursuant to the annual procurement plan.
- 9.5 The Council is under a duty to comply with the Public Contracts Regulations 2015 (PCR). Regulation 33 permits contracts to be awarded via compliantly established frameworks.
- 9.6 The Council is also under a general Duty of Best Value to make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness (Section 3 of the Local Government Act 1999 (as amended by s137 of the Local Government & Public Involvement in Health Act 2007)).

Approved by the Head of Commercial and Property Law on behalf of the Director of Legal Services and Monitoring Officer. ( Date: 23.01.24)

## **10 HUMAN RESOURCES IMPLICATIONS**

- 10.1 There are no direct Human Resources implications arising from this report itself. However, as stated above, the purpose of procuring a strategic delivery partner is to support the Adult Social Care and Health Directorate to deliver its transformation and savings required over the next 3 years. This is likely to have implications on the workforce, and we will continue to engage with staff and the trade unions and manage this in line with our normal HR policies, procedures and practices.

(Approved by: Debbie Calliste, Head of HR for Adult Social Care & Health on behalf of the Chief People Officer of Human Resources (Date: 03/01/2024)

## **11 EQUALITIES IMPLICATIONS**

- 10.2 Under the Public Sector Equality Duty of the Equality Act 2010, decision makers must evidence consideration of any potential impacts of proposals on groups who share the protected characteristics, before decisions are taken. This includes any decisions relating to how authorities act as employers; how they develop, evaluate and review policies; how they design, deliver and evaluate services, and also how they commission and procure services from others.
- 10.3 Section 149 of the Act requires public bodies to have due regard to the need to:
- Eliminate unlawful discrimination, harassment, victimisation and any other conduct prohibited by the Act.
  - Advance equality of opportunity between people who share a protected characteristic and people who do not share it; and
  - Foster good relations between people who share a protected characteristic and people who do not share it.
- 10.4 Appendix A is a strategic and overarching impact assessment. It sets out the principles and approach the Adult Social Care and Health Directorate will take in developing and implementing the core requirements of its 2024 – 2027 statutory delivery, transformation plans and Medium-Term Financial Strategy (MTFS).
- 10.5 It will be a living document. Updated at relevant points to ensure evidence and impact considerations are captured and inform decisions. Where there is substantial service or policy change identified through diagnostic, specific equality impact assessments will be initiated at the design phase. This will include an expectation of proportionate co-production/engagement with residents, carers, staff and partners.
- 10.6 At present, the evidence has not identified specific potential for discrimination and we have taken all opportunities to advance equality and foster good relations, subject to continuing monitoring and review.
- 10.7 There is a firm commitment that all potential changes occurring as a result of the diagnostic and new operating model will require detailed equality impact assessments to support decision making / recommendations.

10.8 Note the governance mechanisms described in Appendix A and this report will be key for describing what evidence and decisions have been taken related to any proposed changes.

Comments approved by Naseer Ahmad, Interim Senior Equalities Officer.  
(Date 09/01/2024)

## 12 PROCUREMENT IMPLICATIONS

12.1 A direct award to Bloom Procurement services is a PCR 2015 compliant route to market via the NEPO single supplier framework. It is the only way to access the NEPRO3 framework in order to call off a strategic partner.

12.2 The further competition that Bloom ran on behalf of the council was inline with the approved procurement strategy (**PB-2324-000016-S**)

Comments approved by Natalie White, Strategic Procurement Manager on Behalf of the Head of Strategic Governance and Procurement. (Date 14/12/2023)

## 13 RISK IMPLICATIONS

Risk	Impact	Mitigation
<p>The Council is unable to procure a suitably qualified strategic delivery partner.</p>	<p>The Adult Social Care and Health Directorate would be challenged in its ability to support delivery of the Council's 24-27 Medium Term Financial Strategy.</p> <p>Improvements in services would not be realised at the pace required.</p>	<p>The North East Procurement Organisation ("NEPRO") Framework allows the Council to engage specialist resources quickly and flexibly through an award to Bloom Procurement Limited (Bloom).</p> <p>Bloom is the delivery partner of the neutral vendor framework for specialist professional services delivered through the NEPRO Framework which is fully OJEU Compliant.</p> <p>Bloom focuses on "Outcomes" and driving value for money by giving contracting authorities the best choice of large and small suppliers in a quick, compliant and collaborative way.</p> <p>Bloom's neutral vendor approach is a safe and viable alternative to traditional procurement methods. Bloom manage the complexities of supplier management, assisting the Council to select the best sub-contractor available based on the brief.</p>

		<p>Bloom also manage and assure delivery of the Outcomes to the Council's satisfaction.</p> <p>Bloom Procurement Ltd source, appoint and manage specialist professional services offering fast access to the most relevant suppliers, with transparent governance, robust reporting and efficient budget control.</p>
<p>The successful delivery partner is unable to deliver the transformation the Council requires.</p>	<p>The Adult Social Care and Health Directorate would be challenged in its ability to support delivery of the Council's 24-27 Medium Term Financial Strategy.</p> <p>Improvements in services would not be realised at the pace required.</p>	<p>The Service specification (see Appendix B), put quality as 70% of the overall score for each tender.</p> <p>The tender question for the Quality element then specifically required responses on the areas below, to support evidencing the partners ability to deliver the transformation:</p> <ul style="list-style-type: none"> <li>• Evidence of Delivery Similar Projects</li> <li>• Understanding the Tasks</li> <li>• Ability to Meet the Requirements</li> <li>• Delivery Methodology</li> <li>• Delivery Team</li> <li>• Business Continuity</li> </ul>

## 14 DATA PROTECTION IMPLICATIONS

### WILL THE SUBJECT OF THE REPORT INVOLVE THE PROCESSING OF 'PERSONAL DATA'?

14.1 Yes. Qualitative and quantitative data which is also expected to include a case file audit of circa 300 case files.

### HAS A DATA PROTECTION IMPACT ASSESSMENT (DPIA) BEEN COMPLETED?

14.2 Yes. this was approved by Information Management at the Strategy Report stage of the procurement process. However, the DPIA will remain as a draft, as a Work Order will be shared to the Council and the Delivery Partner by Bloom, to agree the final content of the programme of work. This will include a final version of the Data Protection Impact Assessment and a Data Sharing Agreement. These will need to be approved by Information Management before the programme of work can start.

## 15 APPENDICES

- 15.1 Appendix A – Equality Analysis Form - ASCH MTFS 2024-27
- 15.2 Appendix B – Service Specification