

LONDON BOROUGH OF CROYDON

REPORT:	Pension Committee	
DATE OF DECISION	11 June 2024	
REPORT TITLE:	Documents Published on the Fund Website	
CORPORATE DIRECTOR / DIRECTOR:	Jane West, Corporate Director of Resources (Section 151 Officer)	
LEAD OFFICER:	Matthew Hallett – Head of Pensions and Treasury	
CONTAINS EXEMPT INFORMATION?	NO	[Public]
WARDS AFFECTED:	N/A	

1. SUMMARY OF REPORT

- 1.1 This report presents the current list of documents published on the Fund website as at 30 April 2024 included in the attached Schedule A in accordance with Aon’s recommendation in their governance reviews.

2. RECOMMENDATIONS

The Committee is recommended:

- 2.1 To note the contents of schedule A.

3. REASONS FOR RECOMMENDATIONS

- 3.1 To demonstrate good governance.

4. BACKGROUND AND DETAILS

- 4.1 Whilst it is not a legislative requirement to carry out governance reviews, it is regarded as good practice to do so. It is one of the recommendations in the SAB Good Governance Review phase 3 report. It is a useful tool to assist Funds in maintaining continual improvement in their governance arrangements.
- 4.2 A governance review was carried by Aon, the Find’s governance advisors, and their findings were reported in September 2019. A follow up review was carried out in August 2021. All remaining outstanding recommendations were considered by officers and the Chairs of the Pension Board and Committee, in conjunction with Aon and a revised recommendations list was agreed.

- 4.3** One of the few remaining outstanding actions from the revised recommendations is to present a report to the committee on publication of the Fund's policies and documents on the Fund's website.
- 4.4** An exercise has been undertaken to ensure all existing documents have been published and that they are current versions, with the exception of the Business Continuity Plan and the Cyber Security Strategy as they contain sensitive information which should not be publicly available. The list of these items is shown at Schedule A attached to this report.
- 4.5** The Committee is asked to note the contents of Schedule A.

5. CONSULTATION

- 5.1** Officers have taken account of Aon's recommendations within their governance reviews.

6. IMPLICATIONS

6.1 FINANCIAL IMPLICATIONS

- 6.1.1.** There are no direct financial implications arising from this report.
- 6.1.2.** Comments approved by Andrew Lord, Interim Finance Consultant on behalf of Allister Bannin, the Director of Finance. (Date 28/5/2024)

6.2 LEGAL IMPLICATIONS

- 6.2.1.** Burges Salmon LLP (a legal advisor appointed to the Pension Fund) note there are no direct legal implications arising from the recommendations within this report.
- 6.2.2.** Comments approved by Burges Salmon LLP. (Date 29/5/2024)

6.3 EQUALITIES IMPLICATIONS

- 6.3.1.** The Council has a statutory duty to comply with the provisions set out in Sec 149 of the Equality Act 2010. The Council must therefore have due regard to:
- eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act.
 - advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it.
 - foster good relations between persons who share a relevant protected characteristic and persons who do not share it.
- 6.3.2.** There are no equality implications arising from this report. Any training developed will be accessible to support committee members.

6.3.3. Comments approved by Ken Orlukwu, Senior Equalities Officer, on behalf of Helen Reeves, Head of Strategy & Policy on 30/05/2024

6.4 HUMAN REASOURCES IMPLICATIONS

6.4.1. The Council will need to ensure appropriate action and advice is provided to retiring employees and retired employees in its capacity as the employer and pensions scheme administrator.

6.4.2. Any implications arising from this report for Council employees or staff will be dealt with as appropriate under the Council's HR Policies and Procedures.

6.4.3. Approved by: Dean Shoesmith. (Date 24/5/2024)

7. APPENDICES

7.1 None

8. BACKGROUND DOCUMENTS

8.1 None

Schedule A – Documents published on the Fund’s Website

Type	Document
Accounts	Accounts 2018/2019
Accounts	Accounts 2019/2020
Accounts	Accounts 2020/2021
Accounts	Accounts 2021/2022
Accounts	Accounts 2022/2023
Accounts	Accounts 2023/2024
Annual Report	Fund Annual Report 2018/2019
Annual Report	Fund Annual Report 2019/2020
Annual Report	Fund Annual Report 2020/2021
Annual Report	Fund Annual Report 2021/2022
Annual Report	Fund Annual Report 2022/2023
Annual Report	Fund Annual Report 2023/2024
Annual Report	Board Annual Report 2018/19
Annual Report	Board Annual Report 2019/20
Annual Report	Board Annual Report 2020/21
Annual Report	Board Annual Report 2021/22
Annual Report	Board Annual Report 2022/23
Annual Report	Board Annual Report 2023/24
Forms	50/50 Section Election Form
Forms	Brief Guide to the LGPS
Forms	Death Grant Nomination Form
Forms	Main Section Option Form
Forms	Opt Out Election Form
Forms	Explanatory Notes for Pensioners
Newsletter	Pensioner Newsletter 2024
Other	Board Biographies
Other	Board TOR
Other	Business Plan
Other	Committee membership
Other	Compliance statement
Other	Forward Plan
Other	Explanatory Notes for Pensioners
Other	Training Plan 2024 / 25

Policy	Academies
Policy	Admin Auth Discretions
Policy	Admin Strategy
Policy	Administering Authority Data Retention Policy expectations for employers
Policy	Administering Authority Personal Data Retention Policy
Policy	Admission
Policy	Breaches
Policy	Bulk Transfer
Policy	Cessation
Policy	Communications
Policy	Conflicts of Interest
Policy	Contributions Review
Policy	ESG (inc in FSS Sep 21 version)
Policy	FSS
Policy	GDPR Data Retention Policy memorandum of understanding for employers
Policy	Gov Policy
Policy	ISS
Policy	Knowledge and Skills
Policy	Pre-payments
Policy	Representation
Policy	Responsible Investment
Policy	Risks
Procedures	GDPR Full Privacy Notice
Procedures	GDPR Privacy Notice Summary
Procedures	IDRP / Complaints
Valuation	Valuation and RAC 2019
Valuation	Valuation and RAC 2022

** Items in grey have not yet been created.*