

## APPOINTMENT OF CHAIRS AND VICE-CHAIRS

1. In recent years, Committee Chairs and Vice/Deputy-Chairs have been appointed at the Annual Council Meeting instead of being appointed at a subsequent first meeting of each committee. The following proposed changes to the Constitution reflect such practice. In addition, related issues have been addressed.

### 1.1 Part 4E – Scrutiny and Overview Procedure Rules

#### 5. APPOINTMENT OF CHAIR DEPUTY AND VICE-CHAIRS OF THE SCRUTINY AND OVERVIEW COMMITTEE

- 5.1 ~~If not appointed at the Annual Council Meeting, the~~ Chair of the Scrutiny and Overview Committee shall be appointed for the Council Year at the first meeting of the Committee, immediately following the Annual Council Meeting. In the event of a vacancy during the year, the Committee shall appoint a Chair at the first meeting following the vacancy occurring. The Chair shall be a ~~majority group~~ member of the Opposition (which according to Part 4A – Council Procedure Rules, 2.14 means the largest Political Group represented on the Council of which the Executive Mayor is not a Member).
- 5.2 ~~If not appointed at the Annual Council Meeting, the~~ Scrutiny and Overview Committee shall appoint Members as Deputy Chair (~~Majority–Opposition~~ Group) and Vice-Chair (~~Minority~~ ~~same~~ Political Group as the Executive Mayor). In the event of a vacancy during the year, the Committee shall appoint a Deputy/Vice-Chair at the first meeting following the vacancy occurring. In the absence of the Chair, the Deputy Chair will chair the meeting of the Committee.

### 1.2 Part 4F – Non-Executive Committee Procedure Rules

- 2.3 With the exception of the Licensing Sub-Committee and Audit and Governance Committee, every Committee and Sub-Committee and Panel at their first meeting shall appoint a Chair, ~~and~~ Vice-Chair ~~and~~, if applicable, Deputy Chair for the duration of the Council Year if such appointments have not been made at the Annual Council Meeting. The Licensing Committee shall appoint a Chair and ~~two~~ ~~one~~ Vice-Chairs. The Licensing Sub-Committee shall appoint a Chair for the duration of business for which that Sub-Committee is convened. Council will appoint an Independent Chair of Audit and Governance Committee for a four-year term. When meeting to recruit an Independent Chair of Audit and Governance Committee, the role of Chair of Appointments and Disciplinary Committee shall not be held by the Cabinet Member with responsibility for finance. The Audit and Governance Committee shall at its first meeting appoint a Vice-Chair for the duration of the Council Year if an appointment has not been made at the Annual Council Meeting.
- 2.4 With the exception of the Chair of the Audit and Governance Committee, in the event of a vacancy to either the Chair or Vice-Chair

or, if applicable, Deputy Chair arising during the Council Year, this shall be filled by election at the first meeting of the relevant Committee or Sub-Committee following notification of the vacancy to the Monitoring Officer. In the event of the absence of a Chair and Vice-Chair from a Committee or Sub-Committee, the representative of the Monitoring Officer shall arrange for the election of a Chair for the purposes of the meeting.