

REPORT TO:	COUNCIL 15 July 2019
SUBJECT:	Annual Reports
LEAD OFFICER:	Stephen Rowan, Head of Democratic Services and Scrutiny
WARDS:	ALL
CORPORATE PRIORITY/POLICY CONTEXT:	
This report is prepared in keeping with paragraphs 3.42 – 3.49 of the Council Procedure Rules at Part 4A of the Constitution.	

1. RECOMMENDATIONS

- 1.1 The Council is asked to receive and consider the Annual Reports presented at the meeting as listed in paragraph four of the report.

2. EXECUTIVE SUMMARY

- 2.1 In accordance with Part 4A of the Council's Constitution, Council can receive Annual Reports from Committees, including Overview and Scrutiny. The Constitution also prescribes how these Annual Reports are treated by Council.

3. BACKGROUND

Annual Report of the Scrutiny and Overview Committee

- 3.1 Part 4A of the Constitution allows for Council to receive Annual Reports from Committees, including Overview and Scrutiny.
- 3.2 In accordance with paragraphs 3.43 – 3.45 of the Constitution, the overall time which may be devoted to questioning the Annual Report of the Overview and Scrutiny Committee, shall be no more than 20 minutes. The Chair of the Committee (or in the absence of the Chair, the Deputy Chair) and the Chairs of each Sub-Committee shall introduce and answer questions on the Report. The Chair of the Committee shall have not more than 3 minutes speaking time and the Chairs of each Sub-Committee shall each have not more than 3 minutes speaking time to introduce the report.
- 3.3 For the remaining time available, the report will be open to questions. In the event that any recommendation in the report has not been reached when the overall time has expired, it shall be put immediately to the vote.

3.4 Any Member, except the Secunder of the Report, may ask the Chair, Deputy or Vice Chair, as appropriate, not more than two questions on each paragraph of the report.

All other Annual Reports

3.5 In accordance with paragraphs 3.47 – 3.49 of the Constitution, the overall time which may be devoted to question any other Annual Reports shall be not more than 10 minutes per report. The Chair of the relevant Committee (or in absence of the Chair, the Vice-Chair) shall introduce and answer questions on the report. The Chair of the Committee shall not have more than 3 minutes speaking time to introduce the report.

3.6 For the remaining time available, the report will be open to questions. In the event that any recommendation in the report has not been reached when the overall time limit has expired, it shall be put immediately to the vote.

3.7 Any Member, except the Secunder of the Report, may ask the Chair or Vice-Chair, as appropriate, not more than two questions on each paragraph of the report.

4. ANNUAL REPORTS TO BE PRESENTED TO COUNCIL AT THIS MEETING

4.1. Scrutiny and Overview 2018 – 2019;

4.2. Corporate Parenting Panel 2018 – 2019;

4.3. General Purposes and Audit Committee 2018 – 2019; and

4.4. Health and Wellbeing Board 2018 – 2019.

CONTACT OFFICER:	Annette Wiles Senior Democratic Services and Governance Officer – Council & Regulatory Ext. 64877
APPENDIX 1:	Scrutiny and Overview Annual Report 2018 – 2019
APPENDIX 2:	Corporate Parenting Panel Annual Report 2018 – 2019
APPENDIX 3:	General Purposes and Audit Committee Annual Report 2018 – 2019
APPENDIX 4:	Health and Wellbeing Board Annual Report 2018 – 2019
BACKGROUND DOCUMENTS:	None