



To: Stephen Tate

Cc: Rachel Carse, Kate Apted

Nick Butler
Employment Account Director
Employment Account Division
Contract Management & Partner Delivery

Date: 19 August 2020

Area D, 5th Floor
Caxton House,
Tothill Street,
London,
SW1H 9NA

Tel: 0207 4495126
Mob: 0788 1036516

Email: nick.butler@dwp.gov.uk

WHP Job Entry: Targeted Support (JETS)

Dear Stephen

We are now able to provide clarity on each LGPs share of funding and estimated volumes for the WHP expansion, which is going to be known as WHP JETS.

The financial allocations (Annex 1) have now been approved by our DWP Grant Approvals Board for your funding (subject to the formal agreement of the Memorandum of Understanding (MoU)) for the delivery of WHP JETS. The funding will be delivered via the same Grant Funding mechanism used for the core Work and Health Programme (WHP). A Memorandum of Understanding (MoU) will form the basis of the formal agreement between DWP and each LGP for their responsibility for the delivery of WHP JETS.

Funding will be for be 12 months from go live and will commence regular quarterly payments, in advance and shall be repeated throughout the grant period to end of contract in 2021/22, when the last payments are envisaged to be made full details will be provided in the MoU. These will be formally ratified through the existing Joint Governance Arrangements.

We will share a copy of the MoU with you for comments and agreements to be finalised for sign off W/C 7th September 2020.

I trust this will enable you to progress your local plans for the contracted delivery of this new provision. As stated, the expected Go Live Date for this support is 5 October 2020, which I know is a stretching deadline, hence me providing as much detail as we are able, as quickly as possible.

I can also confirm that agreement has been given for local administration costs to be included in your forward financial forecasts. This must be allocated from within the totality of the funding allocated specifically for WHP JETS, and equate to no more than 1.2% of the total funding.

Should you have any queries or require any further information, please contact abdullah.calim@dwp.gov.uk

Annex 1

	20/21	21/22	Total	Volumes
South London Partnership	£1.35	£2.12	£3.47	3520

Yours sincerely

A handwritten signature in black ink, appearing to read 'Nick Butler', with a large, sweeping underline.

Nick Butler