

# Croydon Council

<b>REPORT TO:</b>	<b>Pension Board 15 October 2020</b>
<b>SUBJECT:</b>	<b>Pension Board Forward Plan 2020/21 and 2021/22</b>
<b>LEAD OFFICER:</b>	<b>Nigel Cook Head of Pensions Investment and Treasury</b>

## 1. RECOMMENDATION

- 1.1. The Board is asked to note the contents of this report, to comment and to suggest amendments as necessary

## 2. EXECUTIVE SUMMARY

- 2.1. This report sets out a suggested work plan for the Board, inviting suggestions for amendments or additions.

## 3. DETAIL

- 3.1. The responsibility of the Board, as defined by section 5(1) and (2) of the Public Services Pensions Act 2013, is to assist the Administering Authority (Croydon Council) in its role as a Scheme Manager of the Scheme in relation to the following matters:
  - To secure compliance with the Scheme Regulations and other legislation relating to the governance and administration of the Scheme;
  - To secure compliance with requirements imposed in relation to the Scheme by the Pensions Regulator;
  - In such other matters as the Scheme regulations may specify.
- 3.2. In order for the Board to carry out this role it is necessary to maintain a work plan which identifies which key activities the Board should be carrying out (and when) in order to demonstrate effective performance.
- 3.3. Subject to the considerations of the Board, the following is a suggestion for the topics to be covered over the next year. At each meeting the Board will also be able to review the papers presented to the Pension Committee at meetings since the Board last met.

### **14 January 2021**

Key Performance Indicators  
Risk Management Policy and Register  
Breaches of the law log  
Fund Annual Report and Annual Accounts  
Pension Board Annual Report  
CIV: Review of savings and compliance with pooling requirements  
Results of review of actuarial valuation information by Government Actuary's Department  
Procurement of Pensions Administration System  
Conflicts of Interests Policy  
Governance Policy, Functions of Pension Board and Compliance Statement Administration Strategy  
Administering Authority Discretionary Policy  
Data Improvement Plan  
Issues raised by Scheme Advisory Board and/ The Pensions Regulator  
Knowledge and Skills Policy  
Training Plan

### **March 2021**

Key Performance Indicators  
Risk Register  
Breaches of the law log  
Progress on Aon Hewitt Governance Review Action Plan  
Budget review including CIV costs  
Business Plan  
Forward Plan  
Resources and Succession Planning  
Record Management Policy  
Reporting and Monitoring Contributions  
ESG issues  
Issues raised by Scheme Advisory Board and/ The Pensions Regulator  
Scheme Advisory Board Code of Transparency

### **July 2021**

Key Performance Indicators  
Risk Register  
Breaches of the law log  
Draft Fund Annual Report and Annual Accounts  
Draft Pension Board Annual Report  
CIV: Review of savings and compliance with pooling requirements  
Issues raised by Scheme Advisory Board and/ The Pensions Regulator

### **October 2021**

Key Performance Indicators  
Risk Register  
Breaches of the Law log  
Progress on Aon Hewitt Governance Review Action Plan  
Fund Annual Report and Annual Accounts  
Pension Board Annual Report  
Forward Plan  
Issues raised by Scheme Advisory Board and/ The Pensions Regulator  
ESG issues

Training records update

- 3.4. The Board is invited to add any items to this schedule that they feel should be included.
- 3.5. A key component of the work of the Board is the maintenance of relevant knowledge, refreshing skills and access to informed experts. To this end training opportunities will be offered to the Board throughout the year. The Board is invited to offer ideas for subjects and officers will develop these into sessions which will be open to the Board and to Pension Committee members.

#### **4. DATA PROTECTION IMPLICATIONS**

Will the subject of the report involve the processing of 'personal data'?

No.

**Approved by:** Lisa Taylor, Director of Finance, Investment and Risk, S151 Officer

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#### **CONTACT OFFICER:**

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#### **BACKGROUND DOCUMENTS:**

None

