

**For General Release**

<b>REPORT TO:</b>	<b>AUDIT &amp; GOVERNANCE COMMITTEE</b> <b>23 June 2022</b>
<b>AGENDA ITEM:</b>	<b>5</b>
<b>SUBJECT:</b>	<b>Internal Audit Charter, Strategy and Plan</b>
<b>LEAD OFFICER:</b>	<b>Head of Internal Audit</b>
<b>CABINET MEMBER:</b>	<b>Councillor Jason Cummings</b> <b>Cabinet Member for Finance</b>
<b>WARDS:</b>	<b>ALL</b>
<b>CORPORATE PRIORITY/POLICY CONTEXT:</b>  Internal Audit's work helps the Council to improve its value for money by strengthening financial management and supporting risk management. Strengthening value for money is critical in improving the Council's ability to deliver services helping the Council achieve all its visions and aims. The external auditor may rely on the work from the internal audit programme when forming opinions and assessments of the Council's performance.	
<b>FINANCIAL IMPACT</b>  The Internal Audit contract for 2022/23 is a fixed price contract of £0.369m and appropriate provision has been made within the budget for 2022/23.	

**1. RECOMMENDATIONS**

- 1.1 The Audit and Governance Committee is asked to approve the Internal Audit Charter (Appendix 1), Strategy (Appendix 2) and the plan of audit work for 2022/23 (Appendix 3).

## **2. EXECUTIVE SUMMARY**

- 2.1 The current UK Public Sector Internal Audit Standards came into effect on 1 April 2013. To help with the Council's compliance with these standards the Council's internal audit charter (appendix 1) and strategy (appendix 2) are reviewed annually and are now attached for approval. These will be reviewed and brought back for approval each year to ensure that these remain up to date and relevant. Also attached is the work plan for internal audit for 2022/23 (appendix 3).

## **3. DETAIL**

- 3.1 In England, specific requirements are detailed in the Accounts and Audit Regulations 2015, in that a relevant body must "undertake an effective internal audit to evaluate the effectiveness of its risk management, control and governance processes, taking into account public sector internal auditing standards or guidance."
- 3.2 The UK Public Sector Internal Audit Standards which apply to local and central government, the NHS and the three devolved governments came into force from 1<sup>st</sup> April 2013 and were further revised in 2016 and 2017. Compliance with these satisfies the requirements of the Accounts and Audit Regulations.
- 3.3 To help with the Council's compliance with these standards the Council's internal audit charter (appendix 1) and strategy (appendix 2) have been reviewed and are attached for approval. These will be reviewed and brought back for approval each year to ensure that these remain up to date and relevant. Also attached for approval is the work plan for internal audit for 2022/23 (appendix 3).
- 3.4 The work plan for 2022/23 follows a similar format to previous years and its make-up is as set out in the audit strategy. It aims to maximise the value from the internal audit resource available and to provide sufficient evidence to enable the Head of Internal Audit to give an opinion on the effectiveness of its risk management, control and governance processes.
- 3.5 The Council's Corporate Management Team has reviewed and supports the work plan.

## **4. FINANCIAL AND RISK ASSESSMENT CONSIDERATIONS**

- 4.1 The fixed price for the Internal Audit Contract is £0.369m for 2022/23 and there is adequate provision within the budget to cover this cost. The breakdown of the various audits, as advised within Appendix C, along with their daily charge out rates is indicated within the table below. There are no additional financial considerations relating to this report.

<b>Daily Charge Rate Type</b>	<b>Charge Rate</b>	<b>Total Cost</b>
Key Financials Audits	£ 378	£ 56,322
Key Financials Audits	£ 378	£ 34,020
Key Financials Audits	£ 378	£177,660
Computer Audits	£ 537	£ 38,092
Contract Audits	£ 457	£ 15,995
Key Financials Audits	£ 378	£ 32,130
Key Financials Audits	£ 378	£ 14,742
<b>Grand Total</b>		<b>£368,961</b>

- 4.2 Internal audit plays a key role aiding the improvement of internal controls of the organization and ensuring Council's resources are managed well. Internal Audit's planning methodology is based on risk assessments that include using the Council risk register processes.

(Approved by: Nish Popat, Interim Head of Corporate Finance)

## **5. LEGAL CONSIDERATIONS**

- 5.1 The Head of Litigation and Corporate Law comments on behalf of the Director of Law and Governance that information provided in this report is necessary to demonstrate the Council's compliance with requirements imposed by Regulation 5 of the Accounts and Audit Regulations 2015. The Council is required to undertake an effective internal audit to evaluate the effectiveness of its risk management, control and governance processes, taking into account public sector internal auditing standards or guidance.

(Approved by Sandra Herbert, Head of Litigation and Corporate Law on behalf of the Interim Director of Legal Services and Deputy Monitoring Officer)

## **6. HUMAN RESOURCES IMPACT**

- 6.1 There are no immediate human resource considerations arising from this report for LBC employees or workers.

(Approved by: Gillian Bevan, Head of HR, Resources)

## **7. EQUALITIES, ENVIRONMENTAL AND CRIME AND DISORDER REDUCTION IMPACTS**

- 7.1 When Internal Audit is developing the Annual Audit Plan or individual audit programmes the impacts of the issues above are considered depending on the nature of the area of service being reviewed. Issues relating to these impacts would be reflected in the audit reports and recommendations.

## **8. CRIME AND DISORDER**

- 8.1 There are no immediate crime and disorder considerations arising from this report.

(Approved by: Kristian Aspinall, Director of Culture & Community Safety)

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**CONTACT OFFICER:** Dave Phillips, Interim Head of Internal Audit

**BACKGROUND DOCUMENTS:** None

**APPENDICES:**

- a) Internal Audit Charter 2021
- b) Internal Audit Strategy 2021
- c) LBC Internal Audit Plan 2022-23.1